



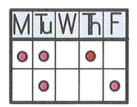
Starting Secondary School



new challenges



new activities to try



different timetable



lots more pupils



meeting new friends



a different building



lots more to learn

Share Information with your Secondary School

It would be useful for you and a helper to visit your secondary school. That way your new school can learn about you and you can learn about your new school.

Before you go sit with an adult and try to fill in the 'All About Me' section of this booklet. You could give a copy to your new school.

When you go to your Secondary School see if you can get answers for some of the questions in the 'All About My Secondary School' section.

You might want to take some photos of the adults who will be in school. Or get a map of your school.

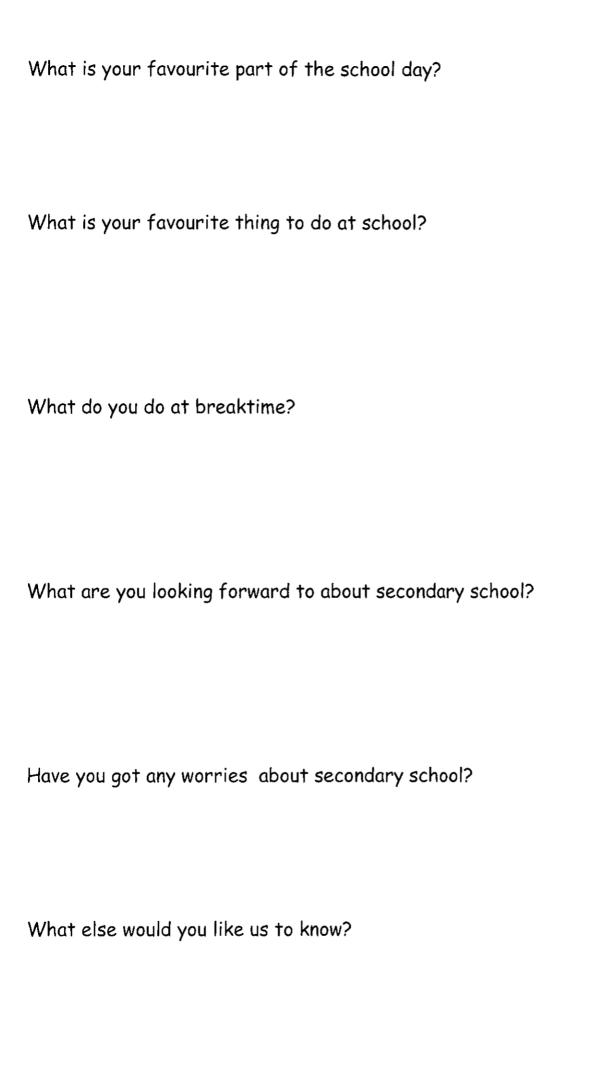
Pupils in secondary are given a 'planner' to help them to be organised. Maybe you could ask for a copy earlier so that you can practice using it.





All About Me

My Name
What words describe you best?
What are you interested in?
How do you learn best?
Think about your favourite teacher - what do you like about how they teach?



All About My Secondary School

Things I might want to find out...

Breaktimes - What happens at breaktimes? Where can you go? What can you do? MM

• Lunchtimes - What happens at lunchtime? Where/when is it? Paying Where to sit and eat? What to do when not eating?



Clubs / Activities - What clubs are there?
Times / Days / how to join?



School Rules - What are the school rules?

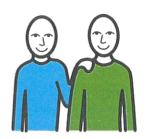


Lesson Times - What are the lesson times?
How do you know when a lesson is finished?

Homework - How are homework diaries used? How much homework do you get? Is there time to do homework in school?



Staff - What are the names of the staff you will meet most? Where can you usually find these people? Support from pupils - Is there a buddying system?
How does it work?



Support from staff - Who can I go to if I have a problem?
Where can I find them?

Being Late - What do you do if you are late for school?

Lost - What do you do if you forget your homework?
What do you do if you are lost or lose something?



Feeling ill or hurt? - What do you do? Where do you go?

Cue Cards

These might help you to remember what to do in certain situations. You could cut them out, laminate them and keep them in your bag or planner. Maybe you want to design ones of your own.

I can't find my way to class

- look at my map
- ask someone in my class
- Ask a teacher
- Ask the secretary in the school office

I have arrived late

- Go to the school office and tell the secretary I have arrived
- She will mark the register
- I will go to my lesson

I have forgotten my homework

- Tell my form tutor
- Tell the subject teacher when I get to my lesson
- The teacher will tell me what to do

People who can help me

- •
- •

Information Cards

Information cards are useful reminders for staff at secondary schools to have. They should have around 5 bullet points of the most useful information.

For example,

Hello, I am Max Fullman, Year 6, tutor Mrs Mills

- Please tell me if changes are going to happen as I like to follow my usual timetable
- Writing is hard for me but I am good on the computer
- If I put my hands over my ears it is because I don't like the background noise in the room
- If I get cross and start to shout out, I need to sit on my own in a
 quiet place. Please don't crowd me by asking what the matter is.
- I don't like getting my hands dirty and may need help to wash them.

Visit dates	
The person I should talk to if I have any problems on my visits is;	
name	

Affix photo	

Over the next few weeks I can record any thoughts or questions I have about secondary school. During my visits I can share this information and get answers to the questions I have about my new school.

I can record my thoughts and questions in this booklet.

Thoughts and questions